



Ector County Commissioners' Court

August 12, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Samantha Russell

**PLEDGE OF ALLEGIANCE-** United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *FY 2024-2025 Commissioners' Court Schedule Update, Dustin Fawcett- Ector County Judge, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *reevaluate* and *update* the *Fiscal Year 2024-2025 Commissioners' Court Schedule* in accordance with budget meetings and other necessary proceedings, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

3. *FY 2025-2026 Commissioners' Court Schedule, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* the *Ector County Commissioners' Court Schedule* for the 2025-2026 term.

4. *FY 2025-2026 Holiday Schedule, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* the *Ector County Holiday Schedule* for the 2025-2026 term.

5. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a \$2,000.00 donation from Mobile Analytical Laboratories to the Ector County Sheriff's Office.

6. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a \$10,000.00 donation from Stealth Oilwell Services, LLC., to the Ector County Sheriff's Office.

7. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a \$1,000.00 donation from Steadfast Concrete Coatings, LLC., to the Ector County Sheriff's Office.

8. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a \$500.00 donation from Dugan's Body Shop to the Ector County Sheriff's Office.

9. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a \$500.00 donation from Brantley Creek BBQ & Co., LLC., to the Ector County Sheriff's Office.

10. *Service Weapon Purchase Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* the request by Reserve Deputy Theodore Yelley to purchase his service weapon, holster, and rail mount for a total of \$740.58, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

11. *Food Inspection Report Posting Requirement, Eunice Ibarra- Health Department Secretary:*

To consider, discuss, and take any necessary action to *approve* the requirement of permitted food establishments to post the most current inspection report containing the score in a conspicuous location to the public in accordance with FDA Food Code 2022, Section 8-304.11, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

12. *Resolution: P3 Representative, Dianna Navarrette- Assistant Purchasing Agent:*

To consider, discuss, and take any necessary action to *approve* a *Resolution* naming Commissioner Billy Hall as the representative of Ector County to Public Power Pool- P3, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

13. *Reappointments: Emergency Communications District (911 Board), Debbie Phillips- Commissioners' Court Secretary:*

To consider, discuss, and take any necessary action to *approve* the *reappointment(s)* of George Anderson (Ector County Commissioners' Court appointee) and Shaun Oglesby (Ector County Volunteer Fire Departments appointee) to the *Emergency Communications District of Ector County (911 Board)*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

14. *2025-2026 Budget: Emergency Communications District of Ector County (911 Board), Mike Gardner- Commissioner, Pct. #1:*

To consider, discuss, and take any necessary action to *approve* the *2025-2026 Budget* for the *Emergency Communications District of Ector County (911 Board)*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

#### **AWARD OF BIDS/PROPOSALS**

15. *Bid Award: Paper Towels & Tissue Paper Project ID No. 2025-RFP-076, Dianna Navarrette- Assistant Purchasing Agent, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to *approve* the *award* for *Paper Towels and Tissue Paper Project ID No. 2025-RFP-076*, to Wagner Supply, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

16. *Invitation for Bid Specifications: Mobile Diesel-Powered Runway Closure Markers, Dianna Navarrette, Assistant Purchasing Agent and Jon Crain, Airport Manager:*

To consider, discuss and take any necessary action to *approve* the *Invitation for Bid Specifications* for the *Mobile Diesel- Powered Runway Closure Markers - Project No. 2025IFB-093*; these specifications were created by the Airport and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

#### **PUBLIC HEARING AND RELATED DISCUSSION AND POTENTIAL ACTION**

17. *Public Hearing & Proposed Resolution, Shelby Rigtrup- Public Information Officer:*

To conduct a *public hearing* and to consider, discuss, and take any necessary action regarding an application and proposed *Resolution* by Oberon Solar II, LLC., Oberon Solar III, LLC., and Oberson Solar IV, LLC., for designation as a Reinvestment Zone and application for tax abatement under Chapter 312 of the Texas Tax Code, generally located on a 4.689-acre tract, North of I-20, in Southwest Ector County, Texas, with such tract being located in Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

18. *Public Hearing: Ector County Road District No. 1, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action to conduct a *public hearing* on a *Petition* for the creation of a district to be named "*Ector County Road District No. 1*" and the *Order* calling a bond election pursuant to Chapter 257 of the Texas Transportation Code.

19. *Order: Ector County Road District No. 1 Creation, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action to *approve* an *Order* creating *Ector County Road District No. 1*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

20. *Order: Ector County Road District No. 1 Bond Election, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action regarding all matters incident and related to calling a *bond election* to be held for *Ector County Road District No. 1*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

21. Notice of Election, Joint Resolution & Election Day Vote Centers, Elizabeth Sertuche- Elections Administrator:

To consider, discuss, and take any necessary action to *approve* the *Notice of Election, Joint Resolution, and Election Day Vote Centers* for the November 4th, 2025, *Joint Constitutional Amendments & The Ector County Road District No. 1 Election*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**CONTRACTS/AGREEMENTS/GRANTS**

22. TAC Liability Questionnaire Renewal: 2025-2026 Policy Term, Sam Brijalba- H.R. Safety/Risk Coordinator:

To consider, discuss, and take any necessary action to *approve* the *TAC Liability Questionnaire Renewal* for the 2025-2026 policy term, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

23. Ector County Clerk's Record Archive Plan: FY 2025-2026, Jennifer Martin- Ector County Clerk:

To consider, discuss, and take any necessary action to *approve* and *adopt* the *Ector County Clerk's Record Archive Plan* for Fiscal Year 2025-2026, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

24. Amendment No. 5: Food Service Agreement, Dianna Navarrette- Assistant Purchasing Agent, Kevin Mann- Juvenile Detention Center Director, Mike Griffis- Sheriff:

To consider, discuss, and take any necessary action to *approve* *Amendment No. 5* to the *Food Service Agreement* by and between the Ector County Adult and Juvenile Detention Centers and Summit Food Service, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

25. *Change Order No. 2: ARPA Water Line Projects Bid Package No. 1*, Dianna Navarrette- Assistant Purchasing Agent:

To consider, discuss, and take any necessary action to *approve* *Change Order No. 2* for the *ARPA Water Line Projects Bid Package No. 1- Project No. ARP-TX-21-175*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

26. *Procurement Commercial Charge Card Services Transition*, Dianna Navarrette- Assistant Purchasing Agent:

To consider, discuss, and take any necessary action to *approve* the transition of *Ector County's Procurement Commercial Charge Card Services* from Citibank, N.A.- Contract No. 946-M2 to U.S. Bank National Association- Contract No. 946-M4, as awarded by the Texas Comptroller of Public Accounts, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

27. *DSHS Contract No. HHS001311600001: Amendment No. 2*, Eunice Ibarra- Health Department Secretary:

To consider, discuss, and take any necessary action to *approve* the *Department of State Health Services (DSHS) Contract No. HHS001311600001* to include *Amendment No. 2*, by and between Ector County, Texas, and DSHS, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

28. *Public Health Provider Charity Care Program Initiative, Eunice Ibarra- Health Department Secretary:*

To consider, discuss, and take any necessary action to *approve* the *Public Health Provider Charity Care Program Initiative* by and between Ector County, Texas, and Justice Benefits, Inc. (JBI), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the performance fee is 15% of the amounts generated from this program.

29. *Genesis eBonds Licensing & Service Provider Agreement, Master Subscription Agreement, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* the *Genesis eBonds Licensing and Service Provider Agreement* by and between Ector County, Texas, and GenCore Candea, Ltd., and the *Master Subscription Agreement* by and between Ector County, Texas, and Govolution, LLC., to institute an online, automated bail bond application system, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

30. *Annexation: Youth Detention Center, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding the *annexation* of real property, being a 4.897- acre tract located in Section 46, Block 42, T-1- S T&P RR Co. Survey, Ector County, Texas, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31. *Scrap Tire Disposal Agreement & Master Service Agreement: Monster Salvage, LLC., Esperanza Gomez- Environmental Enforcement/Emergency Management Office Coordinator:*

To consider, discuss, and take any necessary action to *approve* the *Scrap Tire Disposal Agreement* and *Master Service Agreement* by and between Ector County, Texas, and Monster Salvage, LLC., for the removal and processing of scrap tires, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

## **PERSONNEL REQUESTS**

32. *Personnel Transfer Request, Jon Crain- Airport Manager:*

To consider, discuss, and take any necessary action to *approve* a *personnel transfer request* to move Luz Corona from the Building Maintenance Department to the Airport Department, including a status change from part- time to full- time beginning October 1st, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this would be in addition to the upcoming Fiscal Year 2025-2026 Airport budget.

33. *Salary Change Request, Delia Ortiz- H.R. Director:*

To consider, discuss, and take any necessary action to *approve* a *salary change request* for the hiring of the Senior Assistant District Attorney at the budgeted Step 23, hourly rate of \$60.38, due to qualifying skills, degree and experience associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

## **DEVELOPMENT SERVICES**

34. *MHRC Development Proposal Application: 7218 Sprague Road, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve 7218 Sprague Road, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

35. *MHRC Development Proposal Application: 9451 W 26th Street, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve 9451 W 26th Street, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

36. *MHRC Development Proposal Application: 1669 N Flamingo Avenue, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve 1669 N Flamingo Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

37. *Variance Application: Muriel Acres, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding a *Variance Application* for a Replat of Lot 3, Block 3, Muriel Acres, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

38. *Variance Application: Proposed Circle 7 Estates, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding a *Variance Application* for Proposed Circle 7 Estates, 5th Filing, Precinct #2, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**PUBLIC WORKS**

39. *Letter Agreement for Professional Services, Amber Valles- Public Works Office Coordinator:*

To consider, discuss, and take any necessary action to *approve* the *Letter Agreement for Professional Services* by and between Ector County, Texas, and Kimley-Horn and Associates, Inc., for the *42nd Street and Moss Avenue Roundabout Concept*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**BUDGET/FINANCIAL**

40. *Budget Amendment Request: Library, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Library, Library Supplies, 001-690-5185 for \$1,767.00, and to Miscellaneous revenue for \$1,767.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

41. *Budget Amendment Request: Building Maintenance, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Building Maintenance, Major Building Projects, 001-710-5510 from Unreserved Fund Balance, 001-3310 for \$75,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

42. *Budget Amendment Request: Sheriff's Office, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Sheriff's Office, Office Supplies, 001-360-5171 for \$4,860.00, Departmental Furniture & Equipment, 001-360-5199 for \$45,574.00, Subscriptions, 001-360-5207 for \$32,507.00, Law Enforcement Supplies, 001-360-5183 for \$23,805.00, Special Departmental Equipment, 001-360-5507 for \$25,200.00, and to Donated Revenues, 001-4171 for \$131,946.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

43. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for August 12th, 2025, and review County financial statements and reports.

**EXECUTIVE SESSION**

44. *Real Estate, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action regarding *real estate* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to values for bona fide offers for 16th Street and Tripp Ave., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

45. *Real Estate, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action regarding *real estate* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to the USPS Vehicle Maintenance Facility, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

46. *Economic Development, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action to *receive* a *presentation* from Project Blizzard King regarding potential Economic Development negotiations, pursuant to Title 5, Chapter 551, Section 551.087, Texas Government Code.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on August 08, 2025  
At 08:55 AM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.


Ector County Clerk

*The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*



**If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

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X 

Dustin Fawcett  
Ector County Judge

**ATTEST:**

X   
Jennifer Martin  
County Clerk

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